

Admission Process Guidelines

Important Note:

1. For completion of the application process, registration at Digital University portal of University of Mumbai is mandatory. For steps, go through <u>*Part A*</u> of the Admission Process Guidelines as given below.

2. Post completion of the registration process, applicant has to fill Institute level form. For steps, go through <u>*Part B*</u> of the Admission Process Guidelines as given below.

3. Kindly note that only those applicants who have filled both the forms :

(a) Preregistration form at Digital University portal and

(b) The Institute level form,

Will be considered for the merit list and further admission process.

9 (Nine) Steps Application Process

Part A

Step 1: Log on to the University of Mumbai's Digital University Website - <u>http://mumoa.digitaluniversity.ac/Login</u>

Step 2: Register and fill all the required details

Step 3: Select course

(B.M.S. (with Credits) - Regular - Rev16 - F.Y. B.M.S. Sem I

(Faculty of Commerce)

Step 4: Select College

Alkesh Dinesh Mody Institute for Financial and Management Studies (College Code – 630)

Step 5: After Submission Download application form (The PDF of this will be needed while filling the Institute level form)

<u>Part B</u>

Institute Level Form.

Step 6: Log on to https://admifms.com/admission

Step 7: Register and fill all the required details

Step 8: Upload required Documents

Step 9: Pay Rupees 100 for the application form fees in the following account.

Account Details:-

- a) Name of Account : UOM Alkesh Dinesh Modi Institute of Financial and Management Studies.
- b) Name of the Bank: Bank of Baroda, Kalina Branch
- c) 3 Account Number: 06720100018030
- d) IFSC Code: BARB0KALINA
- e) Savings Account

(Applicant can use any payment mode such as. Payment wallets like Google Pay, Paytm etc, NEFT, Internet Banking and take screenshot of successful payment and upload it during institute level form)

Kindly upload payment receipt and Submit the form.

Application Process completed!

Additional Note:

*Merit list will be displayed both on the Institute website as well as on the institute notice board as per the University of Mumbai's declared admission schedule.

* Institute will also remain open from Monday to Saturday between 11.30 AM till 4.30 PM to assist such applicants who are unable to fill Institute level application form online/ Pay Institute level application fees (Rs. 100).